



pentahotel  
hong kong - kowloon  
香港九龍貝爾特酒店

## Express Fax Reservation Form

Please use one form for each reservation and fill in all information

The Hong Kong University of Science and Technology – Department of Chemistry

6-10 December 2013 (Four nights)

Guest Name: Mr. / Mrs. / Ms. Last Name: First Name:		Additional Guest Name: Mr. / Mrs. / Ms. Last Name: First Name:	
Job Title:		Additional Guest's Job Title:	
Company Name:		Telephone Number : Facsimile Number : e-mail address:	
Arrival Date:	Departure Date:	Arrival Flight / ETA:	Departure Flight / ETD:
<b>ROOM TYPE / RATE:</b> <b>Pentaroom</b> <input type="checkbox"/> <b>King</b> / <input type="checkbox"/> <b>Twin (subject to availability)</b> <b>Room rate at HKD800 with below benefits</b> - Free daily buffet breakfast for up to two persons (by registration) - Free WiFi access - Free local calls - Free use of gym - 15% discount on laundry - 15% discount at eatstreet@pentalounge		Special Request: (subject to availability) <input type="checkbox"/> Non-smoking <input type="checkbox"/> Smoking <input type="checkbox"/> Other _____ _____ _____	
- The above room rate is confirmed per room per night and <b>subject to 10 percent service charge</b> . - Rate is only applicable for delegates attending the above event. - Requests for early arrival before <b>6 December 2013</b> or late departure after <b>10 December 2013</b> will be subject to availability upon confirmation and additional charge may be applied.			
<b>I / WE AGREE TO GUARANTEE THIS RESERVATION BY THE CREDIT CARD LISTED BELOW:</b> <input type="checkbox"/> AMEX <input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> DINERS <b>Card no.:</b> _____ <b>Expiry date:</b> _____ <b>Signature:</b> _____			
<b>* Remarks : Reservation will only be confirmed by giving a valid credit card information.</b>			
<b>TERMS AND CONDITIONS:</b> <b><u>Cancellation and No Show Policy</u></b> - In the event of any cancellation after <b>22 November 2013</b> or guest not show up on the scheduled arrival date, one night of room rental will be debited to the above credit card as late cancellation charge. - Please return this form to us on or before <b>15 November 2013</b> to our Reservations Department at fax number +852 3112 1920 or e-mail to reservations.kowloon@pentahotelsasia.com. Reservations will be subject to availability and confirmation will be notified by return fax or e-mail of this form. - Should you require further query, please contact Ms. Manchi Chik, Sales Executive, at +852 3112 8209 or email to <a href="mailto:manchi.chik@pentahotelsasia.com">manchi.chik@pentahotelsasia.com</a>			
FOR HOTEL USE ONLY: Block Code: Sales : Confirmation No.:		Confirmed By:  Date:	
Remarks :			